



**BOARD OF DIRECTORS MEETING**  
**Monday, November 8, 2004 12:00 P.M.**  
**San Antonio Federal Credit Union, 1st Floor Conference Room**

**BOARD MEMBERS PRESENT:** John Hayes, Chair; Jim McKelvey, Treasurer; Knox Pitts, Secretary

**STAFF:** Amy Hartman, Association Coordinator

**VISITORS:** Andy Griggs

John Hayes called the meeting to order at 12:05 PM. Mr. Hayes asked for the board to review and approve the minutes of the March 23, 2004 meeting. Knox Pitts moved approval and Jim McKelvey seconded the motion. The minutes were unanimously approved.

There was no treasurer's report because no updated report was available. Ms. Hartman said that the report was being updated and committed to sending the report to the Board by the end of the week.

Ms. Hartman reported to the board that FBOA currently has 515 members, and that this number is growing by 200-300 per month. Ms. Hartman also reported that the second issue of the newsletter is ready and will be mailed in December.

Discussion ensued about application for the nonprofit status. Mr. Pitts emphasized the organization's mission to education owners and prospective owners of manufactured housing. After discussion about the advantages and disadvantages of various designations, and after a review of the mission and goals of FBOA, the board directed the Association Coordinator to submit an application for 501(c)(4) status.

Mr. Hayes brought up the importance of developing a strategic plan for the organization and a clear value proposition for members. He proposed that the board direct the Association Coordinator to develop a three-year business plan to be presented in draft form to the Board by January 31, 2005.

There being no further business, Mr. McKelvey moved to adjourn and Mr. Pitts seconded the motion, which was approved unanimously. The meeting adjourned at approximately 12:55 PM.